

Walsoken Parish Council Minutes
of meeting held on Tuesday 7th March 2017
held in Walsoken Village Hall at 7pm

PRESENT

Councillors Fred Leach (Chair), John Woolley (Vice Chair), Allan Landall, Clive Bettinson, John Harwin, Barry Sisson, Andy Houghton, Jenny Snow and Lisa Wiffen.

Borough Cllr. Roy Groom

Item No.	Details
16	<u>Public Participation</u> None present at the start of meeting but please see Item 22 below.
17	<u>Apologies</u> Cllr Joanna Woolley – baby care Borough Cllr Brian Long – family event County Cllr Harry Humphrey – clash of meetings
18	<u>Declarations of Interest</u> Cllr Landall – church matters.
19	<u>Urgent Matters</u> Clerk had the church maintenance contract under Matters Arising plus an item under street lighting. Cllr Houghton had a postcode item under Urgent Business.
20	<u>Approval of the Minutes</u> The Minutes of the meeting held 17 th January 2017 had been circulated and were approved and signed as a true copy, proposed by Cllr Houghton, seconded Cllr Harwin.
21a.	<u>Matters Arising</u> Council website i) Home Page – the draft copy had been circulated, Clerk confirmed the area had been unofficially checked by Ordnance Survey. It was agreed to insert this into the Council's Home Page. ii) Counter statistics – Cllr Houghton will continue to investigate this.
21b.	Parking letter - A draft letter had been circulated and was agreed by the Council. Clerk to forward it to the Community Liason Officer for approval.
21c.	Princes Distribution site - i) Signage - Clerk read the email from the Logistics Manager of Princes Ltd who is very supportive in helping to alleviate the problem of HGVs through the village. He was going to ask his Head Office for their approval of the suggested sign and new site. ii) Litter – litter picking on the boundary had been added to their weekly cleaning schedule and the late shift cleaner had been instructed to litter pick internally and externally today.
22	The meeting was adjourned at 7.15pm as two members of public had arrived. They had thought this meeting was solely for the public to discuss the planning application for the proposed travellers site in Wheatley Bank. They had attended as representatives of the travelling community and raised concerns about comments on the Borough Council website which they considered to be racist. Councillors were unaware of such comments and assured them that the Parish Council would never publish any racist remarks. The two men apologised and left at 7.25pm and the meeting was re-opened.
21d.	Church maintenance contract – Andy Griffiths had forwarded a new contract but the Clerk had noticed that it had been agreed last year that it should run from January for 12 months. She had phoned Andy Griffiths and he confirmed that, as he had been emptying the builders' bags at Allan's request during the winter, he would include emptying them twice between November and February. Cllr Landall asked if this could be extended to three times, Clerk to make the request.

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23a.	Planning The Planning Report – The Planning Report had been circulated to councillors, and was noted. 16/02019/CU – Cllr Wolley reported that the Flying Club would like to record their thanks to the Parish Council for their support. It was noted a new entrance is required into the field.
23b.	Viewing planning applications – Clerk had circulated details regarding undecided applications close to your own location which can now be viewed on the Borough Council website.
23c.	Statement of Community Involvement – the Borough Council are running the consultation to 20 th March 2017 and any comments can be emailed to Annette.
24a.	Finance Payments – the schedule below had been circulated. Cllr Sisson proposed the payments be accepted, seconded by Cllr Wiffen.

PAYMENTS	DETAILS	NET AMOUNT	VAT	TOTAL
101769 Mrs A Williams	Net salary 14 th Jan 2017 to 4 th March 2017 plus holiday pay 2016/17	£483.19	0	£483.19
101770 Mrs A Williams	Expenses to 7 th March 2017	£38.00	0	£38.00
101771 Inland Revenue	Income tax 14 th Jan 2017 to 4 th March 2017	£120.80	0	£120.80
101772 Westcotec	Maintenance February and March	£28.19	5.64	£33.83
101773 E.on	Supply January and February	£66.84	£3.35	£70.19
101774 Information Commissioner	Data protection renewal	£35.00	£0.00	£35.00
101775 Petty cash	Stamps, ink cartridges etc	£40.00	£0.00	£40.00
	TOTAL	£812.02	£8.99	£821.01

	Internal Auditor – after discussion it was agreed to ask Keven Brooks, who is a qualified accountant, to audit the Accounts for the year ending March 2017.
25	Church and War Memorial Cllr Landall reported that he had now approached a new contractor, Skillingtons from Grantham, as he had heard nothing more from Danbury or Hoggs, regarding repairs to the War Memorial. A Dr. David Carrington had visited and would be providing quotes. He had advised that the bayonet and strap would have originally been bronze. It was noted that funding information emailed to councillors had advised that 75% grants were available, with the next closing date 31 st March 2017.
26	Highways Nothing to report.
27	Street lighting Clerk reported that E.On would be increasing their price with effect from 1 st April 2017 from 14.4p per kWh to 15.75p per kWh, which would result in an increase of approximately £36 per annum based on January 2017's usage. Clerk to ask for alternative quotes and, in view of the timescale, it was decided that the Clerk could liaise with Cllr Leach and Cllr Woolley to make the final decision.
28	Allotments Kirsty-Anne Jimson had again enquired about vacant allotments and Clerk had advised that there were none at present but her name would be held on a waiting list.
29a.	Correspondence SNAP meeting feedback – nothing to report as no-one had attended.
29b.	Safer Neighbourhood team feedback – Cllr Woolley had attended the meeting on 21 st February

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29c.	<p>which had been lead by Inspector Mark Cant. There were no major crimes reported. The points relevant to Walsoken were -</p> <ul style="list-style-type: none"> - future meetings to be held at local venues. - Police have power to prosecute fly tippers. - Community Liaison Officer will attend Parish Council meetings. - Police have power to issue tickets to cars obstructing footpaths, forcing pedestrians onto the road. <p>It was decided to invite the Community Liaison Officer to the April Parish Council meeting.</p> <p>Village Hall committee feedback – Cllr Woolley reported that the main item had been the Health & Safety concerns about mould in the kitchen which had now been solved with a new wall-mounted radiator.</p> <p>Cllr Leach thanked Cllr Woolley for attending the above meetings on behalf of the Parish Council.</p>
29d.	<p>Police Newsletters – Clerk advised that Emily Clark, Police Engagement Officer for the Kings Lynn and West Norfolk District, would be forwarding crime statistics for the area. She had also asked for the Agenda and Minutes to be sent to her.</p>
30a.	<p><u>Urgent Business</u></p> <p>Postcodes – Cllr Houghton offered to instigate the addition of the locality of Walsoken into postal addresses as he was aware of some confusion. It was agreed that he could go ahead with this and ask relevant authorities for their support.</p>
30b.	<p>Thank you to Elizabeth Truss MP – it was agreed that Clerk should write to Elizabeth Truss to thank her for her support with the planning application for the proposed travellers site.</p>
31	<p><u>Agenda items for the next meeting</u></p> <p>None.</p> <p>The next meeting is the Annual Assembly on Tuesday 18th April 2017 at 7pm at Walsoken Village Hall.</p>
	<p>The meeting closed at 8.20pm</p>

.....Chair

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