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**The Minutes of the Meeting of Walsoken Parish Council held in  
All Saints Church, Walsoken on Tuesday 21<sup>st</sup> October 2014 at 7.10pm**

**PRESENT**

Councillors Fred Leach (Chair), John Woolley (Vice Chair), Chris Harvey, Clive Bettinson, Allan Landall, Andy Houghton, Jenny Snow, Joanna Woolley.

Borough Cllr. Brian Long.

**103. PUBLIC PARTICIPATION**

None present.

**104. APOLOGIES AND REASONS**

Cllr Lisa Wiffen – holidays, Cllr Frank Smith – hospital with wife, County Cllr. Fred Agnew – unable to attend and Borough Cllr Roy Groom – attending an alternative Parish Council meeting.

**105. DECLARATIONS OF INTEREST**

None.

**106. NOTIFICATION OF MATTERS TO BE PUT ON THE AGENDA UNDER ‘AOB’**

None.

**107. TO CONFIRM MINUTES OF MEETING HELD 2<sup>nd</sup> September 2014**

The Minutes of the meeting held on 2<sup>nd</sup> September 2014 had been circulated. Cllr Landall asked that the following be added to item 99a) “It was suggested that a request for a donation be made to the Council in writing for consideration at the next meeting.” Cllr Snow asked for it to be recorded that she had left a message with the Clerk's husband that she had sent her Apologies and was unable to attend due due to family matters. These amendments were agreed.

With the inclusion of the above amendments, Cllr Harvey proposed they be accepted as a true copy, seconded Cllr Houghton, unanimously agreed.

**108. MATTERS ARISING**

**a) 30 Burrett Road** – Clerk read the email from the Planning Enforcement at Kings Lynn Borough Council which confirmed that it had established that there is no child-minding business being operated from this address. If there is an issue with noise the Community Safety and Neighbourhood Nuisance team was recommended. Clerk confirmed this information had been forwarded to Mr & Mrs Garner.

**b) Student transport** – Clerk read the email from Karl Buffin (Travel and Transport Officer for Norfolk County Council) which stated that a Norfolk Green bus 46B leaves Wisbech Bus Station at 0755 and travels to the College of West Anglia, travelling along Lynn Road (B198) and serves the Locomotive Public House, where they currently collect approximately 15 students. The Locomotive is not timetabled but the bus will serve stops en route if requested to do so.

Cllr Houghton had received conflicting information from Norfolk Green stating that the number 46 bus left at 0725 from Wisbech or 0730 from Walton Road and this would serve the Kings Lynn College.

After discussion it was decided the Clerk should write to Karl Buffin asking who is right and, if a student wants to go to Kings Lynn College from the Locomotive, which bus would they catch and at what time.

**c) 7 S-Bend** – Planning Department at Kings Lynn Borough Council confirmed that the application was for Prior Approval and neighbours had been consulted but, because it is not a Planning Application, it is not necessary to consult the Parish Council.

**d) Flying Field Farm** – the Planning Enforcement Department at Kings Lynn Borough Council had advised that the business that was being conducted from these premises had now ceased trading.

**e) Tree to commemorate World War 1** – Clerk advised that Bob Ollier was happy for the tree planting to go ahead as long as the church is happy.

Cllr Leach offered to collect the Cardinal Royal Rowan tree and he and Cllr Woolley would organise the hole digging and planting, once Cllr Landall had marked the exact location for the tree. They would arrange for the plaque to be concreted in once the tree had been planted.

Cllr Landall advised that the ceremonial planting of the tree would take place at the beginning of the Remembrance Service on Sunday 9<sup>th</sup> November and would involve a Parish Council member, a church member, a member of the public with a direct link to World War 1 and one young person, possibly a Scout or Cub Scout. Cllr Woolley agreed to represent the Parish Council at this ceremony.

It was agreed that the Archdeacon would unveil the plaque with a suitable cloth to be provided by the church.

**109. PARISH COUNCIL WEBSITE**

Clerk had contacted Community Action Suffolk who had made the presentation to the Society of Local Council Clerks and been advised that a new web site would cost about £750/£800. Local Parish Councils

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had used Fenweb Ltd and Norfolk Association of Local Councils' web sites, also Tamar Computers had advised they could set up a website.

A discussion followed and Cllr Long will enquire if Kings Lynn Borough Council can offer support, and Cllr Houghton will seek advice from the existing web site controller.

#### **110. PLANNING**

**a) Planning Applications** – The Planning Report had been circulated and was noted.

The refusal of the application for change of use of land at Grassgate Cottage was discussed. Cllr Long confirmed that the Planning Policy is against converting agricultural land in order to protect the countryside.

#### **111. HIGHWAYS**

**a) A47 Focus Group** – Cllr Houghton advised that a meeting will take place on 20<sup>th</sup> November but that he will not be able to attend, so he has asked Cllr Harry Humphrey to take the Chair.

A discussion followed regarding the Government's Autumn statement which could include improvements along the whole length of the A47.

As no local improvements had been seen so far at the junction, although they had been promised by the end of the calendar year, the Clerk was instructed to write to Catherine Brookes for an update.

**b) Green Lane** – it was noted that Green Lane had been re-surfaced and levelled out but that the Parish Council had not been notified of these road works.

**c) Parish Partnership Scheme 2015/16** – Clerk advised that Norfolk County Council was again offering funding on a 50/50 basis for improvement schemes in the village, such as footways, trods, crossing facilities, Public Rights of Way and mobile speed warning signs. The closing date for bids is 30<sup>th</sup> January 2015.

It was noted that only £200,000 is available this year so demand will be high.

#### **112. STREET LIGHTING**

Clerk to report two lights not working – the light on the church footpath and outside 21 All Saints Avenue.

#### **113. ALLOTMENTS**

Clerk had received notification that Norfolk County Farms would be reviewing the rent in October 2015 with the new rent payable in April 2016. This notification had been passed on to Mr Clifton, and this year's rent requested.

#### **114. SNAP MEETING**

Cllrs Snow and Harvey had attended. The priority is now heating thefts.

#### **115. CHURCHYARD AND WAR MEMORIAL**

Cllr Landall handed out complimentary World War 1 commemorative booklets printed by Mr Woodhouse.

**a) Bayonet repair** – Clerk had enquired whether a Grant would be payable from the War Memorials Trust, a decision will be received in December 2014.

It was noted that WREN funding might also be available.

It was suggested that the leather strap also be replaced as well as the bayonet.

Alternatives to metal were suggested but as the Memorial is now listed by English Heritage, approved contractors and materials would need to be adhered to. Clerk to ask advice from the Conservation Officer at the Borough Council and obtain costings once the contractors are established.

**b) Churchyard** – Cllr Landall reported that the south west corner of the new part of the cemetery is an eyesore, with overgrowth coming through the fencing. He had been advised by Andy Griffith that he would sort it out but there had been nothing done. Cllr Bettinson will enquire about it.

#### **116. FINANCE**

**a) Payments for approval** – the payments on the attached schedule had been circulated. Cllr Snow proposed the payments be accepted Cllr Houghton seconded, all in favour.

**b) Donation request** – A request from The Norfolk Hospice was considered and declined after discussion.

**c) Donation Policy** – A discussion followed about the bi-annual considerations. It was decided to make the following amendment to the Policy - "If a donation is requested outside the two allocated dates, and the majority of councillors want to deal with it at that meeting, it should be allowed to be included on the Agenda."

#### **117. CORRESPONDENCE**

The correspondence was read out.

Cllr Landall advised that the World War 1 booklet was not a church project. It had been funded by Mr Woodhouse himself. He had considered charging for the booklet with the proceeds going to Royal British Legion and Help for Heroes, but decided not to and the booklet will be delivered free of charge.

Much of the information had been provided by Mr Wadlow.

Cllr Long suggested that formal thanks be forwarded to Mr Woodhouse.

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**118. URGENT BUSINESS**

None.

**119. AGENDA ITEMS FOR NEXT MEETING**

Dates for next year's meetings; update on Strattons; Highways work on Argyll Gardens.

Next meeting is Tuesday 2<sup>nd</sup> December 2014 at 7pm at Walsoken Village Hall.

Meeting closed at 9pm

Annette Williams, Clerk

Chair..... Date.....2014