

**Walsoken Parish Council Minutes**  
**of the meeting held on Tuesday 6<sup>th</sup> March 2018**  
**held in Walsoken Village Hall at 7pm**

**PRESENT**

Councillors Fred Leach (Chair), John Woolley (Vice Chair), Andy Houghton, Clive Bettinson, Lisa Wiffen and Allan Landall.

Borough Councillor Roy Groom.

Item No.	Details
16	<b><u>Public Participation</u></b> No-one present.
17	<b><u>Apologies</u></b> Cllr Sisson, Cllr Harwin – family commitment, Cllr Snow – family commitment and Cllr Joanna Woolley – baby care.
18	<b><u>Declarations of Interest</u></b> None reported.
19	<b><u>Urgent Matters</u></b> Clerk had correspondence. Cllr Houghton reported that he couldn't trace the email on bin collection, Clerk advised it had been posted on the website.
20	<b><u>Approval of the Minutes</u></b> The Minutes of the meeting held 16 <sup>th</sup> January 2018 had been circulated and were approved as a true and accurate record, proposed by Cllr Houghton seconded Cllr Woolley, signed by Cllr Leach.
21	<p><b><u>Matters Arising</u></b></p> <p>a) <b>Council website Counter statistics</b> – Clerk reported the user statistics as at 6<sup>th</sup> March 2018 as 3 visitors that day, 18 the previous day, 906 in the last 7 days, 2,431 in the last 30 days and 34,291 in the last year.</p> <p>b) <b>Highway items</b>  <b>Rangers</b> – Clerk advised they would be in the village during this week. Clerk had reported the flooding at the post box at the top of Burrett Road (not the first time) and the pot holes at the junction of Chapnall and Burrett Road junction. The response to the potholes was that no action has been taken as the defect doesn't currently meet Highways intervention criteria. They will be monitored as part of the normal scheduled inspections.  <b>Potholes</b> – Clerk was instructed to feedback to Highways that pot hole repairs were considered inadequate and a false economy as the repairs weren't lasting – especially in Church Road and Biggs Road.  <b>Pumping station</b> – it was noted that the door had been fixed.</p> <p>c) <b>Broadend Road/A47 junction</b> – an email reply from Highways England had been circulated. The main points were -</p> <ul style="list-style-type: none"> <li>• Dept. for Transport data is not due until approximately June 2018.</li> <li>• They do not hold information on near misses.</li> <li>• The next Safety Audit will be ready August 2018 with a subsequent report 2 months later.</li> <li>• The broken signs had been reported to their road inspectors.</li> </ul> <p>Clerk will diarise accordingly.</p> <p>d) <b>Dog waste bin</b> – Clerk had received stickers for the bin which had been attached to the 2 bins, spares are available.</p> <p>e) <b>Defibrillator</b> – Wisbech Town Council had agreed to support a joint request to Boots requesting them to fund and maintain a defibrillator outside their shop. Clerk to circulate then forward to Wisbech Town Council.</p>

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22	<p><b>Planning</b></p> <p>a) <b>The Planning Report</b> – the Planning Report had been circulated to councillors, and was noted. The following decisions were made after discussion - 18/00173/F – 83 Broadend Road, defer to Kings Lynn Borough Council. 18/00222/F – 7 Orchard House, defer to Kings Lynn Borough Council as it is permitted development.</p> <p>b) <b>Builders' yard, Bucksholt Road</b> – Clerk read the response from Planning Enforcement at Kings Lynn stating as it represents a Waste Transfer matter it has been passed to Norfolk County Council. It was noted that lorries are regularly tipping hardcore to and from this site along the very narrow road. Clerk to report to Andy Wallace.</p>																																																				
23	<p><b>Church and War Memorial</b></p> <p>a) <b>War Memorial</b> - Cllr Woolley and the Clerk had met the Conservation Officer from Fenland District Council to view the Memorial and discuss the cleaning, re-pointing, lettering and the replacement of the bayonet and strap. Funding can be obtained from War Memorial Trust up to 75%, Fenland District Council have a small grant plus public funding. Cllr Houghton had prepared a list of companies in and around Walsoken and 75 letters had been sent out to them. Clerk reported that to date one company had offered £50 and one had expressed an interest. It was decided to acknowledge any offers and advise that the Council will contact them later once the costing and grants have been obtained. It was announced that the dagger also needed repairing. Quotes were discussed and it was agreed that new quotes are to be obtained for - cleaning to the specified requirement; repointing with lime mortar; white enamel lettering; replace the bayonet in copper alloy; replace the strap in lead; repair the dagger in a suitable material. All suggested work to be forwarded to the Conservation Office for approval before the quotes are requested. Concern was expressed that the restoration project wouldn't be completed in time for the November centenary celebration.</p> <p>b) <b>Removal of branches</b> – Cllr Landall advised that he can arrange for some branches to be removed but will speak to Idverde about removal of the bigger one.</p> <p>c) <b>Beech tree project</b> – Cllr Landall advised that this would have to go through the Church Council first, which would be meeting in 2 weeks time.</p>																																																				
24	<p><b>Finance</b></p> <p>a) <b>Payments</b> – the schedule below had been circulated.</p> <table border="1" data-bbox="240 1487 1441 1827"> <tbody> <tr> <td>101824 Mrs A Williams</td> <td>Expenses to 6<sup>th</sup> March 2018</td> <td>£38.00</td> <td>£0.00</td> <td>£38.00</td> </tr> <tr> <td>101825 Inland Revenue</td> <td>Income tax 15<sup>th</sup> Jan to 4<sup>th</sup> March 2018</td> <td>£171.20</td> <td>£0.00</td> <td>£171.20</td> </tr> <tr> <td>101826 Westcotec</td> <td>Maintenance February and March</td> <td>£26.92</td> <td>£5.38</td> <td>£32.30</td> </tr> <tr> <td>101827 Petty Cash</td> <td>Ink cartridges and stationery plus postage for War Memorial donations</td> <td>£100.00</td> <td>£0.00</td> <td>£100.00</td> </tr> <tr> <td>101828 Information Commissioner</td> <td>Data protection renewal</td> <td>£35.00</td> <td>£0.00</td> <td>£35.00</td> </tr> <tr> <td>101829 Kings Lynn Bor Council</td> <td>Dog waste bin collection 27.2.17-25.2.18</td> <td>£137.28</td> <td>£27.46</td> <td>£164.74</td> </tr> <tr> <td>Direct Debit Haven Power</td> <td>Supply December</td> <td>£31.49</td> <td>£1.59</td> <td>£33.08</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>TOTAL OF PAYMENTS</b></td> <td><b>£1,224.37</b></td> <td><b>£34.43</b></td> <td><b>£1,258.80</b></td> </tr> </tbody> </table> <table border="1" data-bbox="240 1861 1214 1977"> <thead> <tr> <th>RECEIPTS</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Savings Account</td> <td>Interest</td> <td>£25.69</td> </tr> <tr> <td>Transfer</td> <td>From Savings A/C to Current A/c</td> <td>£1,000.00</td> </tr> </tbody> </table> <p>Cllr Houghton proposed the payments be accepted, seconded by Cllr Woolley, all in agreement.</p>				101824 Mrs A Williams	Expenses to 6 <sup>th</sup> March 2018	£38.00	£0.00	£38.00	101825 Inland Revenue	Income tax 15 <sup>th</sup> Jan to 4 <sup>th</sup> March 2018	£171.20	£0.00	£171.20	101826 Westcotec	Maintenance February and March	£26.92	£5.38	£32.30	101827 Petty Cash	Ink cartridges and stationery plus postage for War Memorial donations	£100.00	£0.00	£100.00	101828 Information Commissioner	Data protection renewal	£35.00	£0.00	£35.00	101829 Kings Lynn Bor Council	Dog waste bin collection 27.2.17-25.2.18	£137.28	£27.46	£164.74	Direct Debit Haven Power	Supply December	£31.49	£1.59	£33.08	<b>TOTAL OF PAYMENTS</b>		<b>£1,224.37</b>	<b>£34.43</b>	<b>£1,258.80</b>	RECEIPTS	DETAILS	AMOUNT	Savings Account	Interest	£25.69	Transfer	From Savings A/C to Current A/c	£1,000.00
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b)	<p><b>Budget for year ending March 2019</b> - the budget figures had been circulated and were discussed. It was noted that £3,000 had again been set aside for churchyard trees and this meant the expenditure exceeds income. Cllr Leach proposed the budget figures are accepted, seconded Cllr Woolley.</p>
25	<p><b><u>Data Protection regulations</u></b> No further developments so this will be carried forward to the next meeting.</p>
26	<p><b><u>Highways</u></b> Nothing to report.</p>
27	<p><b><u>Street lighting</u></b> It was decided to put the amount saved on maintenance and supply for the LED lamps on the website, due to the efficiency of the lamps.</p>
28	<p><b><u>Allotments</u></b> <b>Allotment rent</b> - Clerk stated that the new rent advice hadn't been received yet from Norfolk County Council. It was agreed to hold over this item to the next meeting pending the notice from Norfolk County Council.</p>
29	<p><b><u>Village Hall feedback</u></b> Cllr Woolley had attended the January meeting. The Walsoken Over 60s will hold the £85 offered towards the defibrillator until a response is received from Boots. A full programme of events has been organised for this year. The AGM is Tuesday 24<sup>th</sup> April which has been put on the Council website.</p>
30	<p><b><u>Correspondence</u></b> a) <b>Strattons Liquid Waste Disposal Ltd</b> – a Constituency briefing for Elizabeth Truss MP compiled by the Environment Agency had been circulated. A Notice of Revocation had been served on the company on 16<sup>th</sup> February 2018, they can appeal to the Secretary of State by 16<sup>th</sup> March 2018. b) <b>Tree Report</b> – Kings Lynn Borough Council had forwarded a draft tree strategy setting out how the Council will manage their tree stocks in a sustainable way. This had been circulated and it was noted that the problem of ivy hadn't been mentioned. Clerk to respond.</p>
31	<p><b><u>Urgent Business</u></b> <b>Fly tipping</b> – Clerk to report black bags dumped on the verges along Wheatley Bank and Blackbear Lane.</p>
32	<p><b><u>Agenda items for the next meeting</u></b> As discussed previously plus approval of Accounts . Clerk to contact Keven Brooks to ask if he will undertake the Internal Audit. The next meeting is the Annual Assembly on Tuesday 17<sup>th</sup> April 2018 at 7pm at Walsoken Village Hall.</p>
	<p>Cllr Leach thanked everyone for attending. The meeting closed at 8.40pm</p>

.....Chair

.....2018