

Walsoken Parish Council Minutes
of the meeting held on Tuesday 2nd December 2018
held in Walsoken Village Hall at 7pm

PRESENT

Councillors Fred Leach (Chair), Clive Bettinson, Barry Sisson, John Harwin, Allan Landall, Andy Houghton and Joanna Woolley.

Item No.	Details
118	<u>Public Participation</u> None.
119	<u>Apologies</u> Cllrs John Woolley – medical appointment, Jenny Snow – family commitment and Lisa Wiffen. County Cllr Harry Humphrey and Borough Cllr Roy Groom – recovering.
120	<u>Declarations of Interest</u> None.
121	<u>Urgent Matters</u> Cllr Houghton asked for an item to be discussed under Urgent Matters.
122	<u>Approval of the Minutes</u> The Minutes of the meeting held 16 th October 2018 had been circulated and were approved as a true and accurate record, proposed by Cllr Bettinson seconded Cllr Sisson, signed by Cllr Leach.
123	<p><u>Matters Arising</u></p> <p>a) Council website Counter statistics – Clerk reported the user statistics as at 3rd December 2018 as 12 visitors that day, 13 previous day, 143 the last 7 days, 783 the last 30 days and 12,470 in the last year.</p> <p>b) Speed signs – Clerk reported that no volunteers had come forward to maintain and monitor a Speed Awareness Message (SAM) sign in the village. The signs seen in Sutton bridge were supplied by Lincs County Council under the Lincolnshire Road Safety Partnership's Community Speed Watch Scheme. However, Norfolk CC Highways had advised that they are under the impression that these signs cause the legal limit to be unenforceable and therefore do not allow them on Norfolk's roads.</p> <p>c) Princes factory – the reply from the Depot Manager was read out expressing surprise at the complaint about noise from the front of the site as 90% of the work is carried out internally apart from the loading which takes place at the rear of the site, additionally they now have electric forklifts. He will, however, remind staff to respect neighbours when they enter or leave the site and request lorry drivers to switch off their engines whilst waiting at the gatehouse. It was noted that the verges had now been cut alongside the factory site in Burrett Road.</p> <p>d) Overgrown hedges and trees – Clerk reported that no replies had been received to her letters from the owner of the overgrown hedge on the corner of Broadend Road or the owner of land in Green Lane.</p> <p>e) Parking – Concern was expressed about parking on the path on Burrett Road at the junction of Chapnall Road, which was considered dangerous as it was forcing pedestrians, wheelchair users and mothers with prams onto the road. After discussion the Clerk was asked to reply to PC Anderton pointing out the specific issue of parking on the pavement asking, as an offence, should it be addressed by the Police. Clerk to also write to Norfolk County Council asking if they have any responsibility and enquiring about signage which could be put in place.</p> <p>f) Postal addresses – a further discussion took place about wrongly delivered and missing mail due to the absence of “Walsoken, Norfolk” in addresses. It was suggested that being identified as living in Cambridgeshire has an effect on such matters as insurance premiums and school admissions. Royal Mail had previously advised that “Wisbech” must remain as the post town for the routing of mail and cannot be changed and they no longer use county details in postal addresses. For any</p>

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	<p>changes to take place they would need the support of the local M.P., the Borough Council, less than a 20% objection from residents following a consultation, together with a boundary map. Cllr Houghton proposed that the Clerk write to Elizabeth Truss MP and Cllr Brian Long to get their written support for an amendment to “Walsoken, Wisbech, Norfolk” in postal addresses. Once received, Clerk to forward these to the Royal Mail with a boundary map to request the changes.</p>																																																												
124	<p>Planning</p> <p>a) The Planning Report – the Planning Report had been circulated to councillors, and was noted.</p> <p>b) Worzals planning application – it was reported that an application had been passed for a large Play Barn and associated facilities but the Parish Council hadn't been consulted even though the entrance is in Walsoken area. Clerk instructed to write to the Planning Department to ask the reason.</p>																																																												
125	<p>Church and War Memorial</p> <p>a) War Memorial project – Clerk confirmed that the grant money from the War Memorials Trust and Fenland District Council had been applied for as the restoration had been completed. The Conservation Officer from Fenland District Council had commented “The war memorial was indeed looking very smart following refurbishment making a fitting tribute on the centenary remembrance day to those people it was remembering.” It was noted that an article and photograph had been published in the local press within an article about the Remembrance weekend at All Saints church. Cllr Landall advised that he had received very good feedback about the Memorial and the Remembrance service went well. Chair thanked Cllr Landall for the service and the Clerk for the considerable work involved in obtaining grants for the restoration.</p>																																																												
126	<p>Finance</p> <p>a) Payments – the schedule below had been circulated.</p> <table border="1" data-bbox="233 1167 1430 1632"> <thead> <tr> <th data-bbox="233 1167 584 1205">PAYMENTS TO BE MADE</th> <th data-bbox="588 1167 1007 1205">DETAILS</th> <th data-bbox="1011 1167 1203 1205">NET AMOUNT</th> <th data-bbox="1208 1167 1294 1205">VAT</th> <th data-bbox="1299 1167 1430 1205">TOTAL</th> </tr> </thead> <tbody> <tr> <td data-bbox="233 1211 584 1249">101859 Mrs A Williams</td> <td data-bbox="588 1211 1007 1249">Net salary 15th Oct to 2nd Dec 2018</td> <td data-bbox="1011 1211 1203 1249">£180.50</td> <td data-bbox="1208 1211 1294 1249">£0.00</td> <td data-bbox="1299 1211 1430 1249">£180.50</td> </tr> <tr> <td data-bbox="233 1256 584 1294">101860 Mrs A Williams</td> <td data-bbox="588 1256 1007 1294">Expenses to 4th December 2018</td> <td data-bbox="1011 1256 1203 1294">£28.00</td> <td data-bbox="1208 1256 1294 1294">£0.00</td> <td data-bbox="1299 1256 1430 1294">£28.00</td> </tr> <tr> <td data-bbox="233 1301 584 1339">101861 Inland Revenue</td> <td data-bbox="588 1301 1007 1339">Income tax 15th Oct to 2nd Dec 2018</td> <td data-bbox="1011 1301 1203 1339">£45.00</td> <td data-bbox="1208 1301 1294 1339">£0.00</td> <td data-bbox="1299 1301 1430 1339">£45.00</td> </tr> <tr> <td data-bbox="233 1346 584 1384">101862 Westcotec</td> <td data-bbox="588 1346 1007 1384">Maintenance November 2018</td> <td data-bbox="1011 1346 1203 1384">£13.46</td> <td data-bbox="1208 1346 1294 1384">£2.69</td> <td data-bbox="1299 1346 1430 1384">£16.15</td> </tr> <tr> <td data-bbox="233 1391 584 1429">Direct Debit Haven power</td> <td data-bbox="588 1391 1007 1429">Supply September 2018</td> <td data-bbox="1011 1391 1203 1429">£30.73</td> <td data-bbox="1208 1391 1294 1429">£1.54</td> <td data-bbox="1299 1391 1430 1429">£32.27</td> </tr> <tr> <td data-bbox="233 1435 584 1473">101863 John T.Campion</td> <td data-bbox="588 1435 1007 1473">Beech tree to commemorate end WW1</td> <td data-bbox="1011 1435 1203 1473">£120.00</td> <td data-bbox="1208 1435 1294 1473">£24.00</td> <td data-bbox="1299 1435 1430 1473">£144.00</td> </tr> <tr> <td data-bbox="233 1480 584 1518">101864 Royal British Legion</td> <td data-bbox="588 1480 1007 1518">2 x poppy wreaths</td> <td data-bbox="1011 1480 1203 1518">£37.00</td> <td data-bbox="1208 1480 1294 1518">£0.00</td> <td data-bbox="1299 1480 1430 1518">£37.00</td> </tr> <tr> <td data-bbox="233 1525 584 1563">101865 Norfolk County Council</td> <td data-bbox="588 1525 1007 1563">Allotment rent April to Oct 2018</td> <td data-bbox="1011 1525 1203 1563">£705.00</td> <td data-bbox="1208 1525 1294 1563">£0.00</td> <td data-bbox="1299 1525 1430 1563">£705.00</td> </tr> <tr> <td data-bbox="233 1570 584 1608">101866 J G Cross</td> <td data-bbox="588 1570 1007 1608">War Memorial renovation</td> <td data-bbox="1011 1570 1203 1608">£1,225.00</td> <td data-bbox="1208 1570 1294 1608">£245.00</td> <td data-bbox="1299 1570 1430 1608">£1,470.00</td> </tr> <tr> <td data-bbox="233 1615 584 1653">101867 SLCC</td> <td data-bbox="588 1615 1007 1653">Renewal membership</td> <td data-bbox="1011 1615 1203 1653">£89.00</td> <td data-bbox="1208 1615 1294 1653">£0.00</td> <td data-bbox="1299 1615 1430 1653">£89.00</td> </tr> <tr> <td data-bbox="233 1659 584 1697"></td> <td data-bbox="588 1659 1007 1697" style="text-align: right;">TOTAL OF PAYMENTS</td> <td data-bbox="1011 1659 1203 1697">£2,473.69</td> <td data-bbox="1208 1659 1294 1697">£273.23</td> <td data-bbox="1299 1659 1430 1697">£2,746.92</td> </tr> </tbody> </table> <p>Cllr Woolley proposed the payments be accepted, seconded by Cllr Sisson, all in agreement.</p> <p>b) Clerk's salary review – Clerk advised this was a half yearly review, no action taken.</p> <p>c) Draft Budget for 2019/2020 – Clerk had produced draft figures together with up to date figures to November 2018 to compare to the approved budget for the year ended March 2019. Clerk advised councillors that they would have to approve a Budget at the January 2019 meeting.</p> <p>d) Precept for 2019/2020 – Clerk had given examples of % increases in the Precept and advised how this would effect Band D, a 4% increase=£20.345 pa; 5.5% increase=£20.639 pa; 7% increase =£20.932pa. It was noted that the difference between 4% and 7% was just over 1p per week. A suggestion was made that there should be an increase over 5% to cover the Council Tax Support Grant which will cease after March 2020, and also to cover any potential tree maintenance in the closed churchyard.</p>	PAYMENTS TO BE MADE	DETAILS	NET AMOUNT	VAT	TOTAL	101859 Mrs A Williams	Net salary 15 th Oct to 2 nd Dec 2018	£180.50	£0.00	£180.50	101860 Mrs A Williams	Expenses to 4 th December 2018	£28.00	£0.00	£28.00	101861 Inland Revenue	Income tax 15 th Oct to 2 nd Dec 2018	£45.00	£0.00	£45.00	101862 Westcotec	Maintenance November 2018	£13.46	£2.69	£16.15	Direct Debit Haven power	Supply September 2018	£30.73	£1.54	£32.27	101863 John T.Campion	Beech tree to commemorate end WW1	£120.00	£24.00	£144.00	101864 Royal British Legion	2 x poppy wreaths	£37.00	£0.00	£37.00	101865 Norfolk County Council	Allotment rent April to Oct 2018	£705.00	£0.00	£705.00	101866 J G Cross	War Memorial renovation	£1,225.00	£245.00	£1,470.00	101867 SLCC	Renewal membership	£89.00	£0.00	£89.00		TOTAL OF PAYMENTS	£2,473.69	£273.23	£2,746.92
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	Clerk reminded the Council that a decision on the Precept will have to be made at the January meeting.
127 a)	<p><u>Highways</u></p> <p>The following items to be reported -</p> <ul style="list-style-type: none"> - Keep Left bollards are missing from both sides of the central reservation on the A47 at the junction with Broadend Road. - The scaffolding is still in place around a damaged sign at the above junction. - The crash barrier is still damaged on the corner of Broadend Road and Green Lane, red plastic has been there for some time.
128	<p><u>Street lighting</u></p> <p>Clerk reported that Westcotec had indicated that the maintenance contract would be renewed in January 2019 for a further 3 years with no increase in price. Clerk will get written confirmation for consideration at the January meeting.</p>
129	<p><u>Allotments</u></p> <p>Clerk reported £1,761.25 for the 12 months rent to October 2019 had been received.</p>
130	<p><u>Village Hall Report</u></p> <p>Cllr John Woolley had attended the meeting on 13th November 2018 and given the Clerk his report which was read out. Mr Cyril Snushall had died aged 95 and his contribution to the Village Hall had been acknowledged. A Christmas concert will be held on Saturday 1st December 2018 in his memory and a photograph will be hung in the Village Hall.</p>
131	<p><u>Correspondence</u></p> <p>Clerk advised that she had to complete a form for Barclays Bank to update information held, which involved the date the Parish Council was formed. She had copied the Minutes from the first Parish Council meeting on 5th March 1934 and circulated copies to the councillors.</p>
132 a) b)	<p><u>Urgent Business</u></p> <p>Highways notifications – a suggestion was made to record all items reported to Highways in order to monitor when they are dealt with. Clerk will circulate the Norfolk County Council record and include this item in the January Agenda.</p> <p>Church maintenance contract – Clerk reported that she had requested the invoice from Idverde for the 2018 contract. Cllr Landall requested that the inclusion of grassing the cultivated areas is included, either side of the path leading to the church, he has asked Idverde for a quote. It was decided that the Clerk should ask for a quote for the 2019 maintenance contract to include the above grassing.</p>
133	<p><u>Agenda items for the next meeting</u></p> <p>Items as reported in this meeting. The next meeting is on Tuesday 22nd January 2019 at 7pm at Walsoken Village Hall.</p>
	<p>Cllr Leach thanked everyone for attending and wished everyone a Happy Christmas. Cllr Landall advised the Christmas Service is on Sunday 16th December 2018. The meeting closed at 8.20pm</p>

.....Chair

.....2019