

Walsoken Parish Council Minutes
of the meeting held on Tuesday 25th May 2021 at 7pm in All Saints Church, Walsoken

COUNCILLORS ATTENDING

Councillors Fred Leach (Chair), John Woolley (Vice Chair), Andy Houghton, Chris Luff, Allan Landall and John Harwin
 County & Borough Cllr Julian Kirk and County Cllr Chris Dawson (left at 7.05pm).

Item No.	Details
	Cll Leach welcomed everyone and thanked Cllr Landall for offering the Church for the meeting place. He introduced Cllr Dawson as a new County Cllr and invited him to speak as he had to leave for another meeting.
52	<p><u>Cllr Dawson's Report</u> Cllr Dawson explained he represented Marshland South and his major priorities for the next 6 months were Welney Wash Road and Well Creek bank slippage. He is also in the process of putting together information on community funding to encourage residents to take forward their own community projects. He is on two committees – Planning and Development & Infrastructure. He will forward relevant information through the Clerk, offered help with initiatives and will attend Council meetings, including kerbside if required. Cllr Leach thanked him and he left at 7.05pm.</p>
53	<p><u>Chair and Vice Chair nominations</u> Cllr Kirk took the Chair and asked for nominations for Chair. Cllr Leach was nominated by Cllr Houghton, seconded by Cllr Landall. There were no other nominations and all were unanimously agreed for Cllr Leach to continue as Chair. Cllr Leach took the Chair again and nominated Cllr John Woolley for Vice Chair, seconded by Cllr Houghton. There were no other nominations and all were unanimously agreed for Cllr Woolley to continue as Vice Chair.</p>
54	<p><u>Planning Committee and Village Hall representative</u> It was unanimously agreed to continue the Planning Committee and Village Hall representative en bloc, subject to absent councillors agreeing to continue. Planning Committee – Cllrs Fred Leach, John Woolley, Clive Bettinson, Jenny Snow, Barry Sisson and Andy Houghton. Village Hall representative – Cllr John Woolley</p>
55	<p><u>Public Participation</u> No-one present.</p>
56	<p><u>Apologies</u> Borough Cllr Richard Blunt – triple booked, Cllr Jenny Snow – holidays, Cllr Barry Sisson – holidays, Cllr Clive Bettinson – bad back and Cllr Joanna Woolley – family illness.</p>
57	<p><u>Declarations of Interest</u> None declared.</p>
58	<p><u>Urgent Matters</u> Clerk had a Village Hall item under Correspondence. Cllr Houghton had an item under Highways.</p>
59	<p><u>Approval of the Minutes</u> The Minutes of the Zoom meeting and Annual Assembly held 13th April 2021 had been circulated and were approved as true and accurate records, proposed by Cllr Houghton seconded Cllr Luff, unanimously agreed, the Minutes were signed by Cllr Leach.</p>
60	<p><u>Matters Arising</u> a) <u>Chapnall Road bus shelter</u> – Clerk advised that the decision on the CIL scheme for the remaining 50% i.e. £3,750 had been delayed due to staff shortages at the Borough Council. b) <u>Wildflower planting</u> – Clerk had circulated the email from the resident who had taken advice from “Plantlife” that the grass should only be cut twice a year and the clippings taken away but no wildflowers seeds sown to begin with to allow natural wildflowers to grow. Wildflower seeds from the local area should only be sown if natural flowers don't grow. She had asked for suitable locations. A discussion took place about the possibility of complaints about the grass not being cut and the potential for flytipping. It was agreed that if the project went ahead it would have to be cordoned off with signs identifying the wildflower project. It was agreed that the verge in Burrett Road between the pumping station and Blunts Tunnel, on the edge of the</p>

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	<p>orchards, could potentially be suitable but it was noted that it is the County Council who owns and maintains the verges so it would need Norfolk County Council approval.</p> <p>It was suggested that the Clerk contacts Cllr Dawson to see if he could offer support directly to the resident.</p> <p>c) Roundabout at A47/Broadend Road junction – Clerk had eventually made contact with a Project Manager at Cambridgeshire County Council who had advised that the delivery programme for the roundabout had been delayed with a current target start between mid-November 2021 and mid-February 2022. He will prepare more regular communications as they approach the construction stage and get contractors more engaged.</p> <p>d) Litter picking – Clerk advised that one response had been received from a husband and wife offering to join in a litter pick.</p> <p>Cllr Kirk also offered to volunteer and offered to accept recyclable waste such as plastic bottles, cardboard and aluminium cans in his commercial waste bin, collecting bags in his truck. He will sponsor 4 bag rings and grabbers for the litter pick.</p> <p>Cllr Leach advised he also had a commercial waste bin and could offer a collection point on his farm and offered to sponsor high viz bibs.</p> <p>Clerk will contact the eating outlets on the A47 roundabout to see if they will supply rubbish bags.</p> <p>Members of the public must be advised to wear their own gloves and not to pick up dirty needles, Cllr Houghton will draw up a protocol for safety on the litter pick.</p> <p>Clerk to reply to the volunteers that the organisation of the litter pick is in progress.</p> <p>e) Completed projects – the list of projects had been circulated and it was agreed to put this on the Council website.</p> <p>f) Drainage grips – the Norfolk County Council reply had been circulated advising that grips are cut in existing grip locations and this year, due to the pandemic, the work had taken longer to complete.</p> <p>g) Chapnall Road streetlight – Westcotec had looked at the light and advised it is a Cambridgeshire County Council light. Clerk had reported the leaning post on the Cambs. CC website.</p> <p>h) Sleights Drive basketball post – Clerk advised that UK Power Networks had offered £100 towards the cost of any resurfacing.</p> <p>Cllr Houghton will measure the area and forward measurements to the Clerk in order to obtain a quote for artificial surfacing and levelling of the surrounding area.</p>																																													
61	<p>Planning</p> <p>a) The Planning Report – the Planning Report had been circulated to councillors, and was noted.</p> <p>b) 21/00715/O – it was agreed that the application is outside the village envelope and the building being removed is a polytunnel. Therefore the Parish Council refers this application to Kings Lynn Borough Council's Planning Policy.</p>																																													
62	<p>Finance</p> <p>a) Insurance renewal – Clerk advised that the renewal on a 3-year term with BHIB Ltd was £445.77 per annum and £501.82 with Came & Company.</p> <p>It was agreed to renew with BHIB Ltd again.</p> <p>b) Church donation – it was agreed to pay £25 to the Church for the use of the Church as a meeting venue.</p> <p>c) Payments and receipts – the schedule below had been circulated.</p> <table border="1"> <thead> <tr> <th>PAYMENTS TO BE MADE ONLINE or by CHEQUE</th> <th>DETAILS</th> <th>NET AMOUNT</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Mrs A Williams</td> <td>Net salary 5th April to 16th May 2021</td> <td>£423.87</td> <td>£0.00</td> <td>£423.87</td> </tr> <tr> <td>Mrs A Williams</td> <td>Expenses £51, Zoom £14.39, ink £30.37</td> <td>£95.76</td> <td>£0.00</td> <td>£95.76</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>Income tax 5th April to 16th May 2021</td> <td>£106.00</td> <td>£0.00</td> <td>£106.00</td> </tr> <tr> <td>Westcotec</td> <td>Maintenance May 2021</td> <td>£13.46</td> <td>£2.69</td> <td>£16.15</td> </tr> <tr> <td>BHIB Ltd</td> <td>Insurance renewal</td> <td>£445.77</td> <td>£0.00</td> <td>£445.77</td> </tr> <tr> <td>Norfolk County Council</td> <td>50% contribution to passing bays Sparrowgate</td> <td>£1,950.00</td> <td>£0.00</td> <td>£1,950.00</td> </tr> <tr> <td>All Saints Church, Walsoken</td> <td>Donation for meeting venue</td> <td>£25.00</td> <td>£0.00</td> <td>£25.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTAL OF PAYMENTS</td> <td>£3,059.86</td> <td>£2.69</td> <td>£3,062.55</td> </tr> </tbody> </table> <p>d) Cllr Harwin proposed the payments be accepted, seconded by Cllr Luff, all in agreement.</p> <p>Online banking – Clerk confirmed that both Cllr Leach and Cllr John Woolley were now both able to authorise online payments.</p>	PAYMENTS TO BE MADE ONLINE or by CHEQUE	DETAILS	NET AMOUNT	VAT	TOTAL	Mrs A Williams	Net salary 5 th April to 16 th May 2021	£423.87	£0.00	£423.87	Mrs A Williams	Expenses £51, Zoom £14.39, ink £30.37	£95.76	£0.00	£95.76	HM Revenue & Customs	Income tax 5 th April to 16 th May 2021	£106.00	£0.00	£106.00	Westcotec	Maintenance May 2021	£13.46	£2.69	£16.15	BHIB Ltd	Insurance renewal	£445.77	£0.00	£445.77	Norfolk County Council	50% contribution to passing bays Sparrowgate	£1,950.00	£0.00	£1,950.00	All Saints Church, Walsoken	Donation for meeting venue	£25.00	£0.00	£25.00	TOTAL OF PAYMENTS		£3,059.86	£2.69	£3,062.55
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63	<p>Highway matters</p> <p>a) Overhanging tree – Clerk to report an overhanging tree near the bus shelter in Chapnall Road, touching the path, which is causing pedestrians with buggies to walk into the road.</p>																																													

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b) c)	<p>30mph sign in Blackbear Lane – Clerk to report the sign which is laying in the dyke opposite Kingsway.</p> <p>Dog fouling – Clerk to ask for signs to deter dog owners from throwing dog waste bags in the hedge in Blackbear Lane.</p>
64	<p><u>Streetlighting</u> Nothing to report.</p>
65	<p><u>Allotments</u> Nothing to report.</p>
66	<p><u>Churchyard matters</u> Cllr Landall reported that the worksheets are being completed regularly and cutting is taking place once a fortnight.</p>
67	<p><u>Correspondence</u> Village Hall - Clerk advised that new booking details had been forwarded to her and it was agreed to open a new page on the Council website to advertise this information. The Chair of the Village Hall had advised that the Hall may be open for Council meetings after 21st June if Government regulations allow.</p>
68	<p><u>Urgent Business</u> Mayor of Kings Lynn – it was agreed to send congratulations to Cllr Harry Humphrey in his new role as Mayor.</p>
69	<p><u>Agenda items for the next meeting - 6th July 2021</u> None received. Cllr Leach thanked everyone for attending. The meeting was closed at 8.30pm. The next meeting is on Tuesday 6th July 2021 at 7pm (venue to be confirmed).</p>

.....Chair

.....2021