

**Walsoken Parish Council Minutes**  
**of the meeting held on Tuesday 21<sup>st</sup> January 2020**  
**held in Walsoken Village Hall at 7.00pm**

**PRESENT**

Councillors Fred Leach (Chair), John Woolley (Vice Chair), Clive Bettinson, Barry Sisson, Chris Luff, Allan Landall, Joanna Woolley and Jenny Snow.

Item No.	Details
1	<p><b><u>Public Participation</u></b>            Four residents were present.            They made further complaints about a property in Burrett Road which they stated is an eyesore in the village with rubbish bags in the front garden plus the number of cars is still causing a problem.            Clerk read emails from Kings Lynn Borough Council advising that visits had been made by officers from the Community Safety and Neighbourhood Nuisance (CSNN) department, Housing Standards Office and the Planning Enforcement team all reporting that they have no further concerns. They advised local residents to report any noise nuisance to the Community Safety and Neighbourhood Nuisance team on 01553 616200.            It was agreed to ask the Borough Council CSNN officer to contact the landlord to make him aware of the complaints.            Residents were also advised to report issues of flytipping on line on the Kings Lynn Borough Council's web site.            Clerk will put contact details on the Parish Council website.            A further discussion took place about the numerous fly tipping areas in the village.            Cllr Leach thanked the residents for their litter picking in the village, they left the meeting at 7.25pm</p>
2	<p><b><u>Apologies</u></b>            Cllr Andy Houghton – working, Cllr John Harwin, Borough Cllrs Julian Kirk and Richard Blunt who both had a Borough Council meeting, County Cllr Sandra Squire – Borough Council meeting and County Cllr Harry Humphrey.</p>
3	<p><b><u>Declarations of Interest</u></b>            None.</p>
4	<p><b><u>Urgent Matters</u></b>            Clerk had an item under Highways.</p>
5	<p><b><u>Approval of the Minutes</u></b>            The Minutes of the meeting held 26<sup>th</sup> November 2019 had been circulated and were approved as a true and accurate record, proposed by Cllr Joanna Woolley seconded Cllr Sisson signed by Cllr Fred Leach.</p>
6	<p><b><u>Matters Arising</u></b>            a) <b>Council website Counter statistics</b> – Clerk reported the user statistics as at 21<sup>st</sup> January 2020 as 15 visitors that day, 32 previous day, 208 the last 7 days, 848 the last 30 days and 8,268 in the last year.            b) <b>Norfolk Accident Rescue Service response</b> – the charity had replied to advise that they are signed on with the 999 service who contacts them to attend jobs that require the NARS specialised assistance.</p>
7	<p><b><u>Planning</u></b>            a) <b>The Planning Report</b> – the Planning Report had been circulated to councillors, and was noted.  <b>19/01634/LDP</b> – approval was agreed by the Parish Council.</p>
8	<p><b><u>Church and War Memorial</u></b>            a) <b>Churchyard maintenance</b> – Clerk had circulated the quote for 2020 maintenance from Idverde which had increased to £1,200 + VAT and one from Tivoli for £5,491.20 + VAT. Cllr Landall and the Clerk will be meeting HHA Grounds Maintenance Ltd on Friday morning to obtain a third quote.            It was agreed that once the HHA quote is received, the decision to chose one will be delegated to Cllrs Fred Leach, John Woolley and Allan Landall.            Cllr Landall suggested a tick sheet is given to the contractor to complete each time they visit to show which items on the specification they have dealt with, the sheet can then be posted in the Rectory letterbox.            b) <b>Homeless rough sleeper</b> – Cll Landall advised the male adult was sleeping in a tent in the closed churchyard and had been asked to leave with the suggestion of contacting professional help. He has notified the church authorities and was taking a compassionate approach at the moment but will speak to him again before a formal letter is issued to ask him to leave.</p>
9	<p><b><u>Street Lighting</u></b> - Nothing to report.</p>

Item No.	Details				
10	<b>Finance</b>				
a)	Payments – the schedule below had been circulated.				
	<b>PAYMENTS TO BE MADE</b>	<b>DETAILS</b>	<b>NET AMOUNT</b>	<b>VAT</b>	<b>TOTAL</b>
	101918 Norf.Acc.Resc.Serv	Donation	£100.00	£0.00	£100.00
	101919 Mrs A Williams	Net salary 18 <sup>th</sup> Nov 2019 to 11 <sup>th</sup> Jan.2020	£168.06	£0.00	£168.06
	101920 Mrs A Williams	Expenses to 21 <sup>st</sup> January 2020	£38.00	£0.00	£38.00
	101921 Inland Revenue	Income tax 18 <sup>th</sup> Nov 2019 to 11 <sup>th</sup> Jan 2020	£42.00	£0.00	£42.00
	101922 Westcotec	Maintenance Dec 2019 and Jan 2020	£26.92	£5.38	£32.30
	101923 Idverde	Church grounds maint + shrub removal	£1,455.00	£291.00	£1,746.00
	101924Walsoken Village Hall	Hall hire 2020	£190.00	£0.00	£190.00
	Direct Debit Haven Power	Supply October and November 2019	£65.63	£3.29	£68.92
		<b>TOTAL OF PAYMENTS</b>	<b>£2,085.61</b>	<b>£299.67</b>	<b>£2,385.28</b>
	<b>RECEIPTS</b>	<b>DETAILS</b>	<b>AMOUNT</b>		
	Interest	Dec 2018 to Dec 2019	<b>£39.66</b>		
b)	<p>Clr Joanna Woolley proposed the payments be accepted, seconded by Clr Landall, all in agreement.</p> <p><b>Budget and Precept</b> – the Budget figures were discussed and agreed with a 5% increase in the Precept to £10,870, proposed by Clr Sisson, seconded Clr Luff, all agreed.</p>				
11	<b>Highways</b>				
a)	<b>Monitoring Report</b> – had been circulated and was noted.				
b)	<b>Flytipping</b> – Kings Lynn Borough Council had offered signs for flytipping “hot spots” and it was agreed to request some.				
c)	<b>Meeting new Highways Manager</b> – the new Manager had requested a meeting with the Clerk prior to attending a council meeting. Clerk asked the councillors for any issues they wanted highlighting, the following were put forward - the crash barrier previously reported; grass verges; the trod in Blackbear Lane and Burrett Road; overgrown hedges.				
12	<b>Allotments</b> Nothing to report.				
13	<b>Correspondence</b> Clerk advised of a new Beat Manager.				
14	<b>Urgent Business</b> None reported.				
15	<b>Agenda items for the next meeting</b> None reported. The meeting was closed at 8.25pm. The next meeting is on Tuesday 25 <sup>th</sup> February 2020 at 7pm at Walsoken Village Hall.				

.....Chair

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