

Walsoken Parish Council Minutes
of the ZOOM meeting held on Tuesday 18th August 2020 at 7pm

COUNCILLORS PARTICIPATING

Councillors Fred Leach (Chair), John Woolley (Vice Chair), Clive Bettinson, Jenny Snow, John Harwin and Andy Houghton.

County Cllr Sandra Squire and Borough Cllr Julian Kirk

Item No.	Details
	Cll Leach welcomed everyone who had been able to participate in the Zoom meeting.
69	<u>Public Participation</u> No-one present.
70	<u>Apologies</u> Cllr Barry Sisson – work; Cllr Jo Woolley – family; Cllr Allan Landall – alternative meeting. PC Lee Anderton.
71	<u>Declarations of Interest</u> None declared.
72	<u>Urgent Matters</u> None declared.
73	<u>Approval of the Minutes</u> The Minutes of the Annual Assembly and the ordinary Zoom meetings held 7 th July 2020 had been circulated and were approved as true and accurate records, proposed by Cllr Woolley , seconded Cllr Snow , the Minutes will be signed by Cllr Leach retrospectively.
74	<u>Matters Arising</u> a) Website figures – Clerk read the visitor figures as at 17 th August 2020 - 9 today, 9 yesterday, 94 in last 7 days, 462 in last 30 days and 8,918 in last year. b) Community Infrastructure Levy (CIL) query – Clerk reported that Cllr Blunt hadn't replied. c) Bus shelters – Clerk had been in contact with eSheet who had suggested polycarbonate sheets to be fitted as they are virtually unbreakable. He will look at the bus stop and get back to the Clerk with a price. Cllr Woolley had researched another firm in March and will pass on the detail to the Clerk. d) Defibrillators – Clerk advised that the proprietor of VIP Hair would be very willing to carry out a weekly check on a defibrillator and her staff would cover this if she was away. The existing insurance will cover the defibrillator. Gary Sempar, electrician, had advised the Clerk that he was extremely busy and wouldn't be able to undertake any work for at least a month or two but asked Clerk to ring him at that time to see if he is free. Clerk had also emailed AEL Ltd but had no reply. Clerk asked the Council to let her know if they are aware of any other local electricians who could undertake the work. Fenland District Council had been emailed to ask if Planning Permission would be needed for the defibrillator unit. After discussion about the comparative costs of defibrillators recommended by British Heart Foundation and East of England Ambulance Service (EEAS), together with Primary Supplies, it was agreed that a lockable outdoor wall cabinet would be essential and the unit would need to be fully automatic. It was decided to leave the decision to Cllr Leach, Cllr Woolley and the Clerk to establish if the EEAS unit is fully automatic and, if so, to order the unit and a stainless steel lockable cabinet. e) Parish Council website accessibility – Clerk had received a reply from Hilton PC advising they didn't believe websites had to be uniform. Cllr Houghton suggested joining in with local councils if uniformity is required, but he considered that the Walsoken web site is compliant although it could be improved. It was decided to wait for further information to be provided from National Association of Local Clerks. fi) Green Lane pedestrian guardrails – Highways had advised they could provide and install guardrails at the A47 end of Green Lane, for the cost of £456.72 and they thought this project would be eligible for a grant under the Parish Partnership Scheme. It was decided to go ahead with this purchase and bid for a grant. Norfolk County Council had advised that the footpath on the bend of Green Lane, leading to Meadowgate Lane, was not within their boundary and so couldn't install gates. They had suggested this was within Cambridgeshire County Council's boundary. Cllr Squire offered to take up the issue. fii) Green Lane speeding – Clerk read out the reply from Highways stating the main issue was whether or not

Item No.	Details																																													
	<p>criteria is met for a change or new limit. This involves the Speed Management Strategy, Environment Department, actual data from such things as SAM 2 signs or traffic surveys and also accident data. A Feasibility Study costs £5,000 and, if approved, the legal process can cost between £10,000 and £20,000. Minimum cost for signage would be £1,500.</p> <p>It was agreed to take no further action.</p> <p>fiii) Green Lane Anti-social behaviour – Planning Enforcement Department had raised case files for two breaches in planning relating to the time restriction limits and the installation of a container unit at the fishing lakes.</p> <p>g) Blackbear Lane hedge – it was noted that this had been cut back.</p> <p>h) Blackbear Lane trod – Cllr Leach, Cllr Woolley and the Clerk had viewed the trod surface and agreed it was in order.</p> <p>A concern was raised about the wood edging of the trod which is breaking away leaving large holes which could potentially be dangerous for pedestrians. Clerk will report this to Highways.</p> <p>i) Sparrowgate Lane passing places – Highways had advised they thought the passing places would be eligible for a grant from the Parish Partnership Scheme and Andy Wallace will make a visit to ascertain how much highway verge there is and advise from there.</p> <p>It was suggested that there may be a need for two places as the road is very narrow.</p>																																													
75	<p>Royal Mail addresses</p> <p>Clerk had received a response from the person dealing with this who stated they will refresh themselves on the information before forwarding to the Delivery Office.</p>																																													
76	<p>Planning</p> <p>a) The Planning Report – the Planning Report had been circulated to councillors, and was noted. 20/01130/F – the application was approved.</p>																																													
77	<p>Finance Payments and receipts – the schedule below had been circulated.</p> <p>a)</p> <table border="1"> <thead> <tr> <th>PAYMENTS TO BE MADE</th> <th>DETAILS</th> <th>NET AMOUNT</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>101953 Mrs A Williams</td> <td>Net salary 29th June to 9th August 2020</td> <td>£389.82</td> <td>£0.00</td> <td>£389.82</td> </tr> <tr> <td>101954 Mrs A Williams</td> <td>Expenses to 18th August 2020</td> <td>£66.16</td> <td>£0.00</td> <td>£66.16</td> </tr> <tr> <td>101955 Inland Revenue</td> <td>Income tax 29th June to 9th August 2020</td> <td>£97.40</td> <td>£0.00</td> <td>£97.40</td> </tr> <tr> <td>101956 Westcotec</td> <td>Maintenance August 2020</td> <td>£13.46</td> <td>£2.69</td> <td>£16.15</td> </tr> <tr> <td>101957 E.On</td> <td>Supply May and June 2020</td> <td>£99.38</td> <td>£4.97</td> <td>£104.35</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL OF PAYMENTS</td> <td>£666.22</td> <td>£7.66</td> <td>£673.88</td> </tr> </tbody> </table> <p>b)</p> <p>Clerk explained that the expenses included the monthly cost of the Zoom meeting plus the purchase of two signs for the churchyard.</p> <p>Cllr Snow proposed the payments be accepted, seconded by Cllr Luff, all in agreement.</p> <p>Noticeboard backing board – Clerk advised the existing backing board is disintegrating when items are pinned up and a new one would cost approximately £100 or less. It was agreed that the Clerk can liaise with Cllr Leach to purchase an appropriate board.</p>	PAYMENTS TO BE MADE	DETAILS	NET AMOUNT	VAT	TOTAL	101953 Mrs A Williams	Net salary 29 th June to 9 th August 2020	£389.82	£0.00	£389.82	101954 Mrs A Williams	Expenses to 18 th August 2020	£66.16	£0.00	£66.16	101955 Inland Revenue	Income tax 29 th June to 9 th August 2020	£97.40	£0.00	£97.40	101956 Westcotec	Maintenance August 2020	£13.46	£2.69	£16.15	101957 E.On	Supply May and June 2020	£99.38	£4.97	£104.35												TOTAL OF PAYMENTS	£666.22	£7.66	£673.88
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78	<p>Highway matters</p> <p>Layby on B198 – a resident had made a complaint to Highways about the use of the old layby as a toilet. The complainant was unhappy with Highways response and asked for the Parish Council's comments. After discussion it was agreed that this matter was the responsibility of Highways and the Police. It was also suggested that there could be potential for the layby to be re-opened in the future as a bus stop.</p>																																													
79	<p>Streetlighting</p> <p>Nothing to report.</p>																																													
80	<p>Churchyard matters</p> <p>a) Church footpath – the path had been inspected by Cllr Leach, Cllr Woolley and the Clerk. Two signs were attached to trees alongside the path to warn people of the uneven surface, and the cracks had now been filled in.</p>																																													
81	<p>Urgent Business</p> <p>Village stalker – it was noted that a report had been made to the Police about the sighting of a stalker in the</p>																																													

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	area of Walsoken.
82	<p><u>Agenda items for the next meeting</u></p> <p>None.</p> <p>Cllr Leach thanked everyone for attending and the County Councillors for their help.</p> <p>The meeting was closed at 8.03pm.</p> <p>The next Zoom meeting is on Tuesday 6th October 2020 at 7pm.</p>

.....Chair

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