

Walsoken Parish Council Minutes
of the ZOOM meeting held on Tuesday 13th April 2021 following the Annual Assembly

COUNCILLORS PARTICIPATING

Councillors Fred Leach (Chair), John Woolley (Vice Chair), Andy Houghton, Jenny Snow, Clive Bettinson, Chris Luff and Barry Sisson.

County Cllr Sandra Squire (left the meeting at 7.30pm)

Borough Cllr Julian Kirk (Joined after the start of the meeting)

Item No.	Details
	Cll Leach welcomed everyone and thanked them for attending.
34	<u>Public Participation</u> No-one present.
35	<u>Apologies</u> Borough Cllr Richard Blunt – attending other meetings, Cllr Allan Landall – church meeting, Cllr Joanna Woolley – family commitment.
36	<u>Declarations of Interest</u> Cllr Woolley – planning application 21/00456/F
37	<u>Urgent Matters</u> Cllr Houghton had items under Highways and Urgent Business.
38	<u>Approval of the Minutes</u> The Minutes of the Zoom meeting held 2 nd March 2021 had been circulated and were approved as a true and accurate record, proposed by Cllr Snow seconded Cllr Woolley, the Minutes will be signed by Cllr Leach retrospectively.
39	<u>Matters Arising</u> a) Chapnall Road bus shelter – Clerk advised that the Parish Partnership Scheme grant for 50% of the total cost of £7,500 (excl VAT) had been approved. A further grant under the CIL scheme for the remaining 50% i.e. £3,750 had been applied for, with a Parish Council contribution of £985 (excl VAT) for the LED light. A decision on this is expected between 10 th and 28 th May. Andy Wallace from Highways had viewed the site and approved the new shelter being moved forward to the existing path. b) Tree planting – It was noted that Cllr Landall had planted 3 trees in the churchyard. Cllr Leach thanked County Cllr Squire for providing the trees. c) Wildflower planting – Clerk had circulated the email from the resident setting out 3 steps needed i.e. 1. grass cut and clippings removed by hand rake 2. plant annual wildflowers to keep grass levels down and 3. plant perennial wildflowers. Clerk was waiting for a reply with suggestions of species. d) Burrett Road bus stop – Andy Wallace had looked at the site and would programme work for the path to be raised but was mindful that the water doesn't flow into the property behind the bus stop. e) Overgrown hedge in Burrett Road – the new occupier had contacted the Clerk to say they were aware of the problem and would deal with it. It was noted that the hedge had been cut back to the kerb. f) Pumping station in Burrett Road – Clerk had received an email reply from Anglian Water to say they would look into the missing No Parking sign within a month. Clerk to chase. Andy Wallace had looked at the flooding at the site and would programme either drainage grips in the verge next to the station or try to link into the existing drainage system g) Roundabout at A47/Broadend Road junction – Clerk was waiting for a reply from Wisbech Access Strategy after being advised by Highways England and Cambs County Council that they were not dealing with it but suggesting each other was. It was noted there may be a possible issue with land ownership.
40	<u>Litter picking</u> Clerk reminded the Council of the Keep Britain Tidy campaign between 28 th May and 13 th June. Kings Lynn Borough Council had advised they would lend out equipment for this as long as Government restrictions are lifted by then and asked that the Clerk contact them nearer the time. The Borough Council also advised that they are now collecting bags of litter collected from public land by

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	<p>residents on their daily walk, but would not include fly-tipping. They would need to know a date and location for collection of bags.</p> <p>After discussion it was decided to advertise for volunteers on the web site and the noticeboard and gauge the interest before taking any further action.</p> <p>Borough Cllr Julian Kirk reminded councillors that he would be able to accept dry recyclable waste in his skip.</p>																																																																							
41	<p>Sparrowgate Road passing places</p> <p>Clerk advised that following a meeting with Andy Wallace to discuss the position and viability of passing places in Sparrowgate Road, he had given a quote of £3,900 for 2 places, and Highways had already agreed that half would be funded by the Parish Partnership Scheme.</p> <p>After discussion it was agreed to go ahead with this project with the benefit of the funding.</p>																																																																							
42	<p>Projects on the website</p> <p>Cllr Snow proposed a report to be added to the website to let residents know what their money has been spent on. All agreed this was a good idea. Clerk to action.</p>																																																																							
43	<p>Planning</p> <p>a) The Planning Report – the Planning Report had been circulated to councillors, and was noted.</p> <p>b) 5 pitches for traveller families, Wheatley Bank - It was noted that trees along the front of the site have now been replaced, although the trees around the field haven't.</p>																																																																							
44	<p>Finance - Payments and receipts – the schedule below had been circulated.</p> <p>a)</p> <table border="1"> <tbody> <tr> <td>Mrs A Williams</td> <td>Net salary 22nd Feb to 4th April 2021</td> <td>£491.45</td> <td>£0.00</td> <td>£491.45</td> </tr> <tr> <td>Mrs A Williams</td> <td>Expenses £48 and Zoom x 2 £28.78</td> <td>£76.78</td> <td>£0.00</td> <td>£76.78</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>Income tax 22nd Feb to 4th April 2021</td> <td>£122.80</td> <td>£0.00</td> <td>£122.80</td> </tr> <tr> <td>Westcotec</td> <td>Maintenance Mar and Apr 2021</td> <td>£26.92</td> <td>£5.38</td> <td>£32.30</td> </tr> <tr> <td>Borough Council of Kings Lynn</td> <td>Dog bin emptying Mar 2020 to Feb 2021</td> <td>£157.04</td> <td>£31.41</td> <td>£188.45</td> </tr> <tr> <td>Kings Lynn IDB</td> <td>Allotment rates Apr 2021 to Mar 2022</td> <td>£55.37</td> <td>£0.00</td> <td>£55.37</td> </tr> <tr> <td>NALC</td> <td>Renewal subscription</td> <td>£269.91</td> <td>£0.00</td> <td>£269.91</td> </tr> <tr> <td>Norfolk County Council</td> <td>Rent 11/10/20 to 5/4/21</td> <td>£780.00</td> <td>£0.00</td> <td>£780.00</td> </tr> <tr> <td>E.on</td> <td>Supply Jan to March 2021</td> <td>£162.63</td> <td>£8.13</td> <td>£170.76</td> </tr> <tr> <td>Keven Brooks</td> <td>Internal Audit y/e 31.3.21</td> <td>£55.00</td> <td>£0.00</td> <td>£55.00</td> </tr> <tr> <td></td> <td>TOTAL OF PAYMENTS</td> <td>£2,197.90</td> <td>£44.92</td> <td>£2,242.82</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>RECEIPTS</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>HM Revenue & Customs</td> <td>VAT rebate</td> <td>£623.66</td> </tr> <tr> <td>KLBC</td> <td>Precept</td> <td>£11,303.00</td> </tr> <tr> <td></td> <td>TOTAL OF RECEIPTS</td> <td>£11,926.66</td> </tr> </tbody> </table> <p>b)</p> <p>Cllr Sisson proposed the payments be accepted, seconded by Cllr Snow, all in agreement.</p> <p>Internal Auditor – thanks were expressed to Keven Brooks for completing the Internal Audit.</p> <p>Approval of Accounts for year ended 31st March 2021</p> <p>The Accounts and Annual Return plus associated documents had been circulated.</p> <p>i) Certificate of Exemption – the Council was in full agreement that all criteria had been met to allow the Certificate of Exemption to be completed.</p> <p>ii) Annual Governance statement – the Council was in full agreement that all statements had been met and approved in full. Clerk advised that all required documents and information will be published on the Council website in accordance with the Transparency Code.</p> <p>iii) Accounting Statements – the Council unanimously approved all figures.</p>					Mrs A Williams	Net salary 22nd Feb to 4 th April 2021	£491.45	£0.00	£491.45	Mrs A Williams	Expenses £48 and Zoom x 2 £28.78	£76.78	£0.00	£76.78	HM Revenue & Customs	Income tax 22nd Feb to 4 th April 2021	£122.80	£0.00	£122.80	Westcotec	Maintenance Mar and Apr 2021	£26.92	£5.38	£32.30	Borough Council of Kings Lynn	Dog bin emptying Mar 2020 to Feb 2021	£157.04	£31.41	£188.45	Kings Lynn IDB	Allotment rates Apr 2021 to Mar 2022	£55.37	£0.00	£55.37	NALC	Renewal subscription	£269.91	£0.00	£269.91	Norfolk County Council	Rent 11/10/20 to 5/4/21	£780.00	£0.00	£780.00	E.on	Supply Jan to March 2021	£162.63	£8.13	£170.76	Keven Brooks	Internal Audit y/e 31.3.21	£55.00	£0.00	£55.00		TOTAL OF PAYMENTS	£2,197.90	£44.92	£2,242.82	RECEIPTS	DETAILS	AMOUNT	HM Revenue & Customs	VAT rebate	£623.66	KLBC	Precept	£11,303.00		TOTAL OF RECEIPTS	£11,926.66
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45	<p>Highway matters</p> <p>a) The updated Highways Report had been circulated. Cllr Houghton asked for the Burrett Road bus stop item to be updated following the inspection by Andy Wallace.</p> <p>b) Drainage grips – Cllr Leach had received a report that an “enthusiastic” digger had been in the village cutting too many drainage grips into verges where they weren't needed resulting in problems with grass cutting, and dangerous for cars pulling off the road.</p> <p>Cllr Kirk reported that this had been a problem in other parishes.</p> <p>It was agreed to make a complaint to Norfolk County Council suggesting that, although the work was</p>																																																																							

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	appreciated, the work should be done during the Autumn/Winter in future so it can be seen where the water is laying and therefore be more time effective. Clerk to action.
46	<u>Streetlighting</u> The light on the corner of Chapnall Road and Burrett Road is leaning. Clerk to ascertain if this is a Parish light and report if so.
47	<u>Allotments</u> Nothing to report.
48	<u>Churchyard matters</u> It was noted the churchyard is looking tidy.
49	<u>Correspondence</u> Nothing to report.
50	<u>Urgent Business</u> Sleights Drive basketball post – Cllr Houghton reported that this has not been used possibly due to the uneven surfacing. He suggested looking into funding for a tarmac/rubber surface. It was noted that there is a supply box in the corner and it was possible that UK Power Network vehicles may have caused ruts. Cllr Houghton will inspect the site and report back to the Clerk, who will contact UK Power Networks if appropriate to ask if they would be willing to fund the hard surfacing.
51	<u>Agenda items for the next meeting (AGM) - 25th May 2021</u> a) Venue – Cllr Leach advised that the Government does not propose to extend the period for permission to hold remote meetings beyond May 17 th so the AGM will be held in the church unless notified otherwise. He will contact Cllr Landall to enquire if the Council can sit in the area at the back of the church to allow for social distancing. After discussion it was suggested a donation to the church of £25 per meeting – this will be confirmed at the next meeting. b) Online banking – Cllr Woolley reported that he still hadn't heard from Barclays following his lengthy phone call. He will contact them again and Clerk will send a complaint. Cllr Leach thanked everyone for attending. The meeting was closed at 8.32pm. The next meeting (AGM) is on Tuesday 25 th April 2021 at 7pm in Walsoken Church (to be confirmed).

.....Chair

.....2021